



South-Western City School District
Transportation Registration
for Charter & Parochial Schools

**For your child(ren) to be transported by South-Western City Schools
Transportation Department, specific criteria must be met:**

- You should send the form by July 14, 2023.
- Routes will be completed one week before your School starts.
- You must live in the South-Western City School District boundary. You can check if your address is within our boundary at <http://www.croppermap.com/swcsohiov2/>
- You must provide Proof of Residency (see below)
- Your child(ren) must be registered with a charter/parochial school for which South-Western City Schools offer transportation.
- The child *must be at least five-years-old by September 30th, 2023.*

Proof of Residency Acceptable Documents
Please provide one of the following:

- A current lease/Rental Agreement (signed by the landlord & tenant)
- A deed (signed and recorded)
- A home purchase settlement statement (signed by seller and buyer)
- A utility bill in the parent/guardian's name dated within the last 30 days
We only accept gas, electric, water, trash, or internet/cable bills
- **Not acceptable documents:** Bank statements, Paycheck Stubs, Medical Bills

Oath of Residency

- If you are living with a friend/relative in the SWCSD, you must complete an **Oath of Residency**, signed by both the Parent/Guardian **and** the Homeowner/Renter and also signed and notarized by a Notary Public.
- We will then need Proof of Residency (see the above acceptable documents) in the Homeowner's/Renter's name. We will also need a current mail (dated within the last 30 days) with the Parent/Guardian's name from the same address.

**If you have any questions, please contact our office at (614) 801-8550
or email transportation@swcsd.us**



2023-24 TRANSPORTATION REQUEST
South-Western City School District Transportation Department

OFFICE USE ONLY
STUDENT #
Received:
Start Date:

SCHOOL NAME:
New Request for Transportation What was your previous school?
Re-Enrollment for Transportation Is this an address change?
Will the Student need morning transportation from home to school?
Will the Student need afternoon transportation from school to home?

Student Name: Last Name First Name Middle Name
Gender: Male Female Grade Date of Birth:
Home Address: Apt. #
City: State Zip:

1st Contact Parent/Guardian Name: Relationship Phone # Email for Stop finder
2nd Parent/Guardian or Emergency Contact Name: Relationship Phone # Email for Stop finder

If the student is going to or from an address that is NOT the home address, please fill out the form below:
Babysitter or Daycare name: Phone #
Pick up address if different than home address
Drop off address if different than home address

Signature (Parent/Guardian) Date

Please email this completed form to: transportation@swcsd.us
With Proof of Residency in the parent/guardian's name listed above